

Drug, Alcohol and Tobacco Policy

Drug, Alcohol and Tobacco Policy (Drug Education and Managing Drug –related Incidents)

Governors Committee Responsible for the Policy : **Community and Pastoral**

Date Approved : **May 2007**

Recommended Review Period : **3 years**

Date to Initiate Review : **March 2010**

Leadership Team Role Responsible for the Operation of the Policy : **Assistant Headteacher and Subject Leader for PSHE**

The Aims of the Policy are:

- To promote and safeguard the health and safety of pupils and others who use the school
- To reduce the misuse and abuse of drugs by young people by providing information and education to all students and parents concerning: the dangers and difficulties which result from the abuse of drugs and the availability of advice, counselling treatment, rehabilitation and care services.

The Policy:

- Students know the school rule that all drugs and medicines must be managed at school by school staff
- Medicines should only be brought onto school premises with staff knowledge and approval
- That management of medicines will always be in accordance with DfEE/DH 1996 Good Practice Guide: 'Supporting Pupils with Medical Needs'.
- That 'in loco parentis' applies when students are in the care of the school including school trips.
- That the school drugs coordinator will respond to incidents accordingly and will pass on relevant information to the person in charge of Child Protection
- That parents will always be notified of an incident.
- That incidents will be carefully recorded and submitted to the LEA on each occasion

Staff identifying drug use should

- Escort the student(s) to a member of Senior Leadership Team
- Report the incident to a member of the Senior Leadership Team immediately.
- Write down details of the incident including location, students involved, witnesses
- In a situation where drug use is suspected but not proven this should also be reported to Senior Leadership Team and Year leaders. Details should be noted (as for above)
- Training will be provided for staff and parents regarding local drug issues, what to look for regarding changes in students' behaviour and identification of drugs.

Supplements:

See Drugs: Guidance for schools DfES/0092/2004

Staff Handbook Reference

Discipline and classroom management